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## ***PROCEDURE FOR CANCELLATION***

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- The primary Cardholder should submit a written request to Branch or email the written request to [cards@cargillsbank.com](mailto:cards@cargillsbank.com) to cancel his/her Credit Card or his/her supplementary Credit Card(s)
- Such a request must be accompanied by the return of the card(s) being cancelled, been cut into four pieces and ensuring the magnetic strip/ EMV chip have been cut.
- The Bank's card center upon receipt of such a request shall block the card and keep the card blocked for transaction and open for payments.
- The primary Cardholder is required to settle the entire outstanding of the Credit Card.
- After settlement of all the dues of the Credit Card, with the next billing of the card, particular Credit Card account will be closed permanently, and the agreement that Cargills Bank Limited had with the Cardholder will be terminated.
- The Bank will notify the Cardholder in writing, confirming the Credit Card closure.